

Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional¹ agreement 2016-2021² between programme countries

[Minimum requirements]³

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details ⁴ (email, phone)	Website (eg. of the course catalogue)
University of Ostrava Faculty of Science	CZ OSTRAVA02	Faculty coordinator: Lukáš Laš, Faculty of Science, University of Ostrava, 30. dubna 22, 701 03 Ostrava, Czechia Lukas.Las@osu.cz	< http://prf.osu.eu/ > < http://prf.osu.eu/index.php?kategorie=35184 > > [course catalogue]

¹ Inter-institutional agreements can be signed by two or more higher education Institutions

² Higher Education Institutions have to agree on the period of validity of this agreement

³ Clauses may be added to this template agreement to better reflect the nature of the institutional partnership.

⁴ Contact details to reach the senior officer in charge of this agreement and of its possible updates.

		+420 597 092 113 Mob. +420 777 089 895 Departmental coordinator: Dr.Radka Malíková, Department of Mathematics, University of Ostrava, 30. dubna 22, 701 03 Ostrava, Czech Republic; radka.malikova@osu.cz +420 597 092 132	
University of Palermo Department of Mathematics and Computer Science	I PALERMOO1	Departmental coordinator: Dr. Alfonso Di Bartolo, Dipartimento di Matematica e Informatica, via Archirafi 34, I-90123 Palermo (Italy); alfonso.dibartolo@unipa.it +39091 23891071	

B. Mobility numbers⁵ per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	Student Mobility for Traineeships *
CZ OSTRAVA02	I PALERMO01	0541	Mathematics	2 nd , 3 rd	2 x 5 months (total 10 months)	
I PALERMO01	CZ OSTRAVA02	0541	Mathematics	2 nd , 3 rd	2 x 5 months (total 10 months)	

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree

⁵ Mobility numbers can be given per sending/receiving institutions and per education field (optional*:

to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods Staff Mobility for Teaching [total number of days of teaching periods or average duration*]	Staff Mobility for Training *
CZ OSTRAVA02	I PALERMO01	0541	Mathematics	total 2 weeks	1 staffers, 1 week
I PALERMO01	CZ OSTRAVA02	0541	Mathematics	total 2 weeks	1 staffers, 1 week

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level⁶	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
CZ OSTRAVA02	0541 Mathematics	Czech	English	B1 – English	B2 - English
I PALERMO01	0541 Mathematics	Italian	English	B1 – English	B2 – English

For more details on the language of instruction recommendations, see the course catalogue of each institution[*Links provided on the first page*].

D. Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
CZ OSTRAVA02	31 st of May	31 st of October
I PALERMO01	June	October

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

For grading please refer to university webpage:

<<http://www.osu.eu/index.php?id=9899>>

< <http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/>>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
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CZ OSTRA VA02	Lukas.Las@osu.cz z +420 597 092 1 13	Ministry of Foreign Affairs of Czech Republic: < http://www.mzv.cz/jnp/en/information for aliens/general visa information/index.html > Ministry of the Interior of Czech Republic: < http://www.mvcr.cz/mvcren/article/immigration.aspx >
I PALER MO01	studentistranieri. cot@unipa.it +390912386550 0	http://portale.unipa.it/strutture/cot/Sportelli_e_Servizi/Sportello_Accoglienza_Studenti_Stranieri/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	Lukas.Las@osu.cz +420 597 092 113	Insurance information from university webpage: < http://www.osu.eu/index.php?kategorie=27&id=8270 > Information on health care claims: < http://www.cmu.cz/en > Biggest health insurance company in Czechia: < http://www.vzp.cz/en/index.php >
I PALERMO01	UO - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	http://portale.unipa.it/amministrazione/area5/set40/polizze/

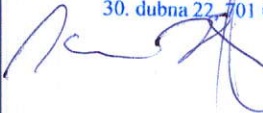
4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
CZ OSTRAVA02	Lukas.Las@osu.cz +420 597 092 113	Housing options from university webpages: < http://www.osu.eu/index.php?kategorie=27&id=8269 > < http://prf.osu.eu/ksg/index.php?id=2090 >
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze – Ed. "3" Segreteria Studenti – 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	Housing options from university webpage: http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature ⁷
CZ OSTRAVA02	doc. RNDr. Jan Hradecký, Ph.D. Dean of the Faculty of Science	18-11-2015	<p>OSTRAVSKÁ UNIVERZITA V OSTRAVĚ Přirodovědecká fakulta Oddělení pro vnitřní a vnější vztahy 30. dubna 22, 701 03 OSTRAVA -21-</p> 
I PALERMO01	Università degli Studi di Palermo Prof. Ada Maria Florena Pro-Rector for International Relations	17.12.2015	