



I PALERMO01

Erasmus+ Programme

Key Action 1
- Mobility for learners and staff -
Higher Education Student and Staff Mobility

Inter-institutional agreement 2015-20[21] between programme countries

[Minimum requirements]

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Università Degli Studi Di Palermo Piazza Marina, 61, 90133 Palermo ITALIA	I PALERMO01	Institutional Coordinator Prof. Ada Maria Florena <i>Vice-Rector for International Mobility</i> Dr. A.M. Adriana Ragonese <i>Head of UOA International Mobility and of the Erasmus Office</i> Piazza Marina,61 - 90133 Palermo ITALY Tel. +39 091 238 93740 Email: relinter@unipa.it	http://offweb.unipa.it/ http://portale.unipa.it/internationalstudents/EducationalOffer/

Universidad de Cádiz Oficina de Relaciones Internacionales Paseo Carlos III, 3 E-11003 Cádiz Spain	E CADIZ01	Regina Stork Bilateral Agreements Tel: +34 956 015 761 e-mail: regina.stork@uca.es	http://www.uca.es http://www.uca.es/ori/erasmus/erasmus-in-coming
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Study cycle [short cycle, 1 st , 2 nd or 3 rd] *	Number of student mobility periods	
					Student Mobility for Studies [total number of months of the study periods or average duration*]	COORDINATOR Contact details
E CADIZ01	I PALERMO01	0541	Mathematics	1	2 x 5 (sum=10)	GIOBELLINA BRUMANA, FERNANDO fernando.giobellina@uca.es
E CADIZ01	I PALERMO01	0541	Mathematics	2	2 x 3 (sum=6)	BRUZON GALLEGO, MARIA DE LOS SANTOS m.bruzon@uca.es
E CADIZ01	I PALERMO01	0541	Mathematics	3	2 x 3 (sum=6)	BRUZON GALLEGO, MARIA DE LOS SANTOS m.bruzon@uca.es
I PALERMO01	E CADIZ01	0541	Mathematics	1	2 x 5 (sum=10)	DI BARTOLO. ALFONSO alfonso.dibartolo@unipa.it

I PALERMO01	E CADIZ01	0541	Mathematics	2	2 x 3 (sum=6)	DI BARTOLO, ALFONSO alfonso.dibartolo@ unipa.it
I PALERMO01	E CADIZ01	0541	Mathematics	3	2 x 3 (sum=6)	DI BARTOLO, ALFONSO alfonso.dipartolo@ unipa.it

[*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code * [ISCED]	Subject area name *	Number of staff mobility periods
				Staff Mobility for Teaching [total number of days of teaching periods or average duration *]
E CADIZ01	I PALERMO01	0541	Mathematics	1 x 5 days
I PALERMO01	E CADIZ01	0541	Mathematics	1 x 5 days

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommend ed language of instruction level
				Student Mobility for Studies [Minimum recommended level: B1]
E CADIZ01	All areas	ES		B1
I PALERMO01	All areas	IT	EN (if English subjects are offered)	B1

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

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Institution [Erasmus code]	Contact details (email, phone)	Website for information
I PALERMO01	giulia.ingrassia@unipa.it +39 091 23862419	http://tud.unipa.it

E CADIZ01

Web Incoming	http://www.uca.es/ori/erasmus/erasmus-in-coming
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E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
E CADIZ01	May, 31	October, 31
I PALERMO01	30 th JUNE	30 th OCTOBER

[* to be adapted in case of a trimester system]

2. The receiving institution will send its decision within 8 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than **JULY** of students of the whole academic year and **MARCH** for students of the first semester, **SEPTEMBER**, if the student present in exams of SEPTEMBER the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

1. Grading systems of the institutions

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Institution [Erasmus code]	Grading system
I PALERMO01	<p>Examinations are graded according to a scale ranging from 0 to 30, with 18 as a pass mark. A "cum laude" may be added to the highest grade (30; 30 e lode) as a mention of special distinction. All examination results are used to calculate the overall degree mark on a scale of 0 – 110. The final result is based on exam results plus the presentation of a project or dissertation in front of a Board of Examiners. The pass mark is 66 and students who obtain full marks of 110 may also be awarded 'summa cum laude' (110 e lode).</p> <p>Statistical distribution of grades according to the descriptions in the ECTS users' guide will be available at: http://portale.unipa.it/amministrazione/area2/uoa06/grading-systems/</p>

E CADIZ01

Web Incoming	http://www.uca.es/ori/erasmus/erasmus-in-coming
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2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CADIZO1	David Sanchez Cabrera David.cabrera@uca.es	http://www.uca.es/ori/erasmus/erasmus-incoming
I PALERMO01	studentistranieri.cot@unipa.it +3909123865500	http://portale.unipa.it/strutture/cot/Sportelli_e_Servizi/Sportello_Accoglienza_Studenti_Stranieri/index.html

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CADIZO1	David Sanchez Cabrera David.cabrera@uca.es	http://www.uca.es/ori/erasmus/erasmus-incoming
I PALERMO01	UO - Polizze e denunce assicurative e-mail: stella.neri@unipa.it Tel: +39 091 238 90809	http://portale.unipa.it/amministrazione/area5/set40/polizze/



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
E CADIZ01	alojamiento@uca.es +34 956 015 619	http://www.uca.es/atencionalumnado/alojamiento
I PALERMO01	CASAUNIPA - Servizio Alloggi Viale delle Scienze - Ed. "3" Segreteria Studenti - 90128 Palermo Tel. 091.23890905 email: servizioalloggi@unipa.it	http://portale.unipa.it/amministrazione/area1/ssp10/CASAUNIPA.html

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
E CADIZ01	D. Juan Carlos García Galindo	2015-11-10	 
I PALERMO01	Università degli Studi di Palermo Fabrizio Micari, Rector	16.11.2015	