



UNIVERSITÀ DEGLI STUDI DI PALERMO

Università degli Studi di Palermo		
Titolo III Classe 6 Fascicolo ===		
N. 66697		del 30/09/2013
UOR UOB 18	CC	RPA A. Leggio

DECREE N. 2907 - 2013

PUBLIC SELECTION FOR THE ADMISSION TO THE RESEARCH DOCTORATE COURSES AT THE UNIVERSITY OF PALERMO

Academic Year 2013/2014 (XXIX Cycle)

IL RETTORE

Omissis

D E C R E T A

Art. 1

Institution of Research Doctorate Courses

The University of Palermo announces a public selection by qualifications and examinations, written and oral exams, for PhD Research Courses – A.A. 2013/2014 – with the financial centre at the University of Palermo.

The three-year courses and the related places available for foreign students are listed below. For each doctoral program is indicated the location of the course, the number of places with/ without grant and also the financial Institution.

Codice Concorso	Titolo dottorato	Coordinatore	Dipartimento proponente	Totale Posti	Posti con Borsa	Di cui con Borsa riservati laureati all'estero	Posti senza Borsa	Di cui senza Borsa riservati laureati all'estero
1	Architecture, Arts and Planning (MONO SEAT)	Prof. Francesco Lo Piccolo	Architettura	13	8 (di cui 1* INPS e 1* fondi Dip)	3	5	3
2	Environmental Biology And Biodiversity (MONO SEAT)	Prof. Marco Arculeo	Scienze e Tecnologie Biologiche, Chimiche e Farmaceutiche	8	4		4	1
3	Biomedicine And Neuroscience (International)	Prof.ssa Felicia Farina	Biomedicina Sperimentale e Neuroscienze Cliniche (BioNeC)	8	4 (di cui 1* INPS)		4	2
4	Human Rights (International)	Prof. Aldo Schiavello	Scienze Giuridiche, della Società e dello Sport	10	5	1	5	1



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5	Energy And Information Technologies (Mono Seat)	Prof. Maria Stella Mongiovì	Energia, Ingegneria dell'Informazione e Modelli Matematici (DEIM)	10	5 (di cui 1* MIUR°)		5	1
6	Classics And History Of Ancient Mediterranean (MONO SEAT)	Prof.ssa Valeria Andò	Beni Culturali - Studi Culturali	8	4	1	4	1
7	Theory & Practice Of Education For Teacher Training (INTERNATIONAL)	Prof. Giuseppe Zanniello	Beni Culturali - Studi Culturali	13	7 (di cui 1* Indire e 3* Kore Enna)		6	1
8	Mediterranean Fruit Crops (International)	Prof.ssa Maria Antonietta Germanà	Scienze Agrarie e Forestali	6	4	1	2	1
9	Civil Engineering, Environmental Materials (Mono Seat)	Prof. Mario Di Paola	Ingegneria Civile, Ambientale, Aerospaziale, dei Materiali (DICAM)	12	6		6	2
10	Engineering Technological Innovation (Mono Seat)	Prof. Salvatore Gaglio	Ingegneria Chimica, Gestionale, Informatica, Meccanica	13	9 (di cui 1* INPS e 2 fondi Dip*)		4	1
11	Clinical Medicine And Science Of Behavior (In Convention)	Prof. Antonio Pinto	Biomedico di Medicina Interna e Specialistica (DIBIMIS)	10	6 (di cui 3* Univ. Messina)		4	1
12	Molecular Medicine And Biotechnologies (Mono Seat)	Prof. Calogero Caruso	Biopatologia e Biotecnologie Mediche e Forensi (DIBIMEF)	9	5		4	1
13	Models For Improving The Performance In The Public Sector (International)	Prof. Carmine Bianchi	Studi Europei e dell'Integrazione Internazionale. Diritti, Economia, Management, Storia, Lingue e Culture (D.E.M.S.)	8	5 (di cui 1* INPS)		3	1
14	Experimental Oncology And Surgery (INTERNATIONAL)	Prof. Antonio Russo	Discipline Chirurgiche, Oncologiche e Stomatologiche (Di.Chir.On.S.)	10	5 (di cui 1* INPS e 1 MIUR°)		5	1
15	Agricultural Forestry And Environmental Sciences (MONO SEAT)	Prof. Stefano Colazza	Scienze Agrarie e Forestali	13	7	1	6	2



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16	Earth And Marine Sciences (MONO SEAT)	Prof. Alessandro Aiuppa	Scienze della Terra e del Mare (DISTEM)	10	8 (di cui 1* IAMC-CNR)	2	1
17	Economics, Management And Statistics (MONO SEAT)	Prof. Marcello Chiodi	Scienze Economiche, Aziendali e Statistiche	7	4	3	1
18	Physical Sciences (In Convention)	Prof. Gioacchino Massimo Palma	Fisica e Chimica	8	4	1	4
19	Molecular And Biomolecular Sciences (In Convention)	Prof. Girolamo Cirrincione	Scienze e Tecnologie Biologiche, Chimiche e Farmaceutiche	12	7 (di cui 1* INPS)	5	1
20	Behavioral And Social Sciences (MONO SEAT)	Prof.ssa Alida Lo Coco	Psicologia	7	4	3	1
21	Law And Society (MONO SEAT)	Prof. Antonello Tancredi	Scienze Giuridiche, della Società e dello Sport	12	6	6	1
22	European Cultural Studies (International)	Prof. Michele Cometa	Beni Culturali - Studi Culturali	10	5 (di cui 1* INPS)	5	1
23	Literary, Philological And Linguistics Studies (IN CONVENTION)	Prof.ssa Maria D'Agostino	Scienze Umanistiche	10	6 (di cui 3* Università Catania)	4	1

*Places are connected to the actual good definition of the related agreements

°Not assigned Fund for Younsters MIUR Grant of the previous cicle

Additional foreign students may be admitted in a number not exceeding the 50% of total positions, in compliance with Art.1, sub-paragraph 12 of the Regulation of the PhD Courses, and the following Art.6 and Art.9 of this Announcement of Competition.

In addition to the application for public examination, candidates who are interested in research grants financed by INPS (ex INPDAP) must submit the application for the use of grant directly to INPS following the instructions published on the announcement of competition at the website www.inps.it (announcements and competitions – competitions welfare) and, within the submission deadline in the present announcement, must attach copy of the application for the public examination.



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Additional grants financed by other external public or private institutions may be allowed through agreements and conventions after the publication of this announcement and before the expiry of its deadline.

Any other grant that may become available as part of research projects funded on announcements for National Operational Programmes or Regional Operational Programmes or other Community programs, national and regional and / or international projects, may be used in place of those financed by the University and / or, in proportion to finance those without grant.

In any case, the total number of places without grant may not exceed the number of places with grant. Places with grant marked with an asterisk as the corresponding places without grant, will be activated if the agreement is signed by Financing Agency, before the conclusion of the competition proceedings.

All grants funded by external funding agencies, will be paid to assignees to the successful conclusion of the Convention, therefore, the payment of the grant will take place after the income from the University of this amounts.

Courses DDR, that have one of the conditions provided for by Art.6 subparagraph 7 of the Regulation of Research Course enacted by the Rector's Decree n. 2089 dell'8.7.2013, can not be activated.

Therefore:

- - In case of competition with less than four participation requests, the competition proceedings will not be enabled;
- If at the time of the written test, if applicable, or in the case of competition just with interview, there will be less than four candidates, the examination board will stop further competition proceedings and it will give notice to the candidates;
- There will not be the conduct of the oral tests if less than four candidates have passed the written tests;
- Will be considered not valid the competition results if at least four candidates will not be usefully placed on the list.

Examination methods, information about locations and time of the tests, where arranged, are indicated in the attached form for each research course and will represent a notification for all practical purposes.

Candidates will not receive any written notice of date and venue of the exam.



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Art. 2

Admission requirements

Any person of any age or citizenship who possesses one of the following qualifications, may apply to participate in the competitive exam:

- Italian higher degree (Ministerial Decree n. 509/1999)
- Specialist degree (Ministerial Decree n. 270/2004)
- Bachelor's degree (Old legislation degree)
- Every equivalent foreign qualifications, lasting at least four years, previously approved by the competent academic authorities also in the framework of inter-university cooperation and mobility schemes.
- The access titles, for each PhD Doctorate course, and the degree levels are **illustrated and specified in the related attached form and recorded with the Selection Code as reported in Art. 1.**

May apply for participation in the competition for admission to PhD who is also in possession of a title of PhD Doctorate. In this case, the candidate may be permitted to attend the doctorate course, after passing the exams, a place without grant.

All applicants are eligible for selection, subject to verification of the self-declared statements within the meaning of the d. lgs. No 445/2000.

The University will provide, any time, by order of the Rector of the exclusion of candidates during the selection procedure or a PhD, subject to criminal liability arising from false statements.

Admission to the selection for candidates who are scheduled to obtain the degree

Those students who are scheduled to obtain the degree required in the first paragraph, at the least the day before the date of examination, may submit the application and are admitted *sub condicione*, under pain of forfeiture of admission in the case of positive result of the selection. In this case the admission to access to the exam will be considered 'conditional' and the candidate will be required to send to the Commission at the examination centre, **and no later than the day before the oral exam on pain of forfeiture**, a substitute declaration of certificates in compliance with Art. 46 del D.P.R. 28.12.2000 n. 445 and successive changes and integrations which cannot be modified after the application's submission. Candidates will be excluded from this public selection if after verification of the veracity of his/her declaration, the qualifications does not comply with the above mentioned conditions.



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Qualifications held abroad

Foreign citizens holding a qualification, lasting at least four years, that has not yet been declared equivalent to the required Italian degree, will ask an equivalence exclusively for the purpose of admission to the exam for the elected Doctorate course. In this case, the candidate shall also attach with his application the academic degree certificate, with the list of all exams and their translation, legalization and "declaration of equivalent value" by the competent Italian Diplomatic-Consular Representation of the country where the qualification was awarded, under the regulations governing the admission of foreign students to degree courses in Italian universities.

The equivalence recognition of the foreign qualifications, exclusively for the purpose of access to doctoral course, will be expressed by the Council of teachers for the doctorate selected.

Applicants with foreign qualification will be admitted "with reserve" and they will be excluded from the doctoral program if, after verification, qualification does not comply with the above mentioned

Fee to participate to the competition procedure

To participate in the competition procedure, according to the resolution of the Board of Directors n. 05 dell'11.4.2013, candidates have to pay a fee of 50,00 euro, by the deadline accorded for applications submission. Candidates who will not pay until this term, **will be excluded from the procedures.**

Payment can be made by bank transfer to c/c n:

IT 46 X 02008 04663 000300004577 - Banco di Sicilia UniCredit Group -

CODICE SWIFT: UNCRITMMPAE

To: Università degli Studi di Palermo

or directly at a **UniCredit Group** bank desk, by using the:

Institution code 9150300

It is necessary providing all the necessary data:

the exact title of the PhD course, *cycle XXIX, A. A. 2013/2014 and* the competition code number given to the PhD course, (ex. code 16 Earth and Sea Sciences).



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The receipt of payment must be attached to the application.

with the exception of the cases ruled under Art. 6 subparagraph 7 of the Regulation of the Doctoral Research. Disabled people with a disability level superior to 66%, and foreign citizens are exempted from the payment of the Doctoral Research examination fee (Resolution of the governing body No. 05 del 5.04.2013), **provided that they do not possess also the Italian citizenship.**

Art. 3

Application for Admission

Applications should be made following the **template that can be downloaded** from the website <https://concorsi.unipa.it>. Applications should be printed, duly signed, scanned and sent, on pain of forfeiture, **within 24:00 of the 30th** day starting from the day of the publication of this announcement of competition in the website::

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

after the announcement of publication on GURI - 4° Serie Speciale – Concorsi ed Esami, n. 79 del 4.10.2013, **only via certified email address (PEC)**, sending an email to pec@cert.unipa.it from a **personal PEC address**, with the subject “**Bando di Concorso per l'Ammissione ai Corsi di Dottorato di Ricerca nell'Università degli Studi di Palermo - Anno Accademico 2013/2014 (XXIX Ciclo)**” – **Codice domanda 201329C_** - (progressive number produced by the application program).

The validity of the transmission of a certified email address (PEC) is certified by the receipt of acceptance and receipt of delivery provided by the email company, in compliance with Art. 6 of D.P.R. 11.02.2005, n. 68.

Foreign citizens the application form can be sent via email to protocollo@unipa.it, through a subscription with electronic signature (Art. 8 Legge 35/2012) with the subject “**Bando di Concorso per l'Ammissione ai Corsi di Dottorato di Ricerca nell'Università degli Studi di Palermo - Anno Accademico 2013/2014 (XXIX Ciclo)**” and quoting the progressive number produced by the application program.

If the application with electronic sign is not practicable, the candidates will be identified during the examination by the Board of Examiners and its President.

If a digital signature cannot be included in the application, candidates will be identified at the beginning of the exam by the Commission and the President.



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The application to participate in the competition for admission to PhD (Attachment A), duly signed, is considered as self-certification according to art. 2 Law 4.1.1968 n.15, art.3 Law n. 127/and D.P.R. n. 445/2000.

Candidates should also submit, attached to the application, the following documents in pdf:

- 1) Copy of the bank transfer as referred in the art.2 paragraph 4 of this notice, **excluding disable people, with documented infirmity higher than the 66%, and foreign candidates provided that they are not in the case to have also of the Italian citizenship;**
- 2) Europass *curriculum vitae* , duly signed (Annex A);
- 3) Undersigned list of personal qualifications (Annex B);
- 4) Research plan duly signed (short exposure of the research - max five folders);
- 5) Copy of valid identification document;
- 6) photocopy of the application form to Announcement of Competition INPS (former INPDAP) **–for those who have submitted the application for INPS (former INPDAP) research grant.**

NB. The documents referred to “Attachment B” shall in no case be submitted along with the application form. If the candidates has publications, s/he **can provide a link for the inspection by the Board of Examiners.**

If applicant has an handicap, according to the Law 104/92 and Law 17/99, please specify in the application form the needed aid with respect to his/her handicap, as well as the possible need of additional time to complete examination tests.

All the documents written in foreign languages must be translated in Italian or English, on behalf and under the responsibility of the candidate and afterwards, just in case of the admission at the course, should be legalized by the competent Italian diplomatic or consular representations based abroad.

All candidates are admitted with reserve to the competition procedure.

The Administration may order at any time, for justified reasons, the exclusion for lack of requirements. In this case, the communication would be sent to the email address indicated in the application.

The University Administration is not responsible, in any case, about dispersion of communications, errors in the personal and contact data, as permanent address, telephone number or e-mail address, due



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by the applicant. Moreover late notification in case of changes and any hitch postal or telegraph services are not attributable as administration fault.

Art. 4 *Evaluation Committee*

The Evaluation Committee for the admission exam to each DDR course, composed in accordance with Art. 6, subparagraph 8 and 9 of the Doctoral Regulations, will be nominated by Rector's decree, upon the advice of the Academic Board. In the case of PhD programs established through an international university cooperation, the modalities of the course and the final graduation and Commission are defined in accordance with the same agreements.

The composition of each committee will be officially communicated, after the expiry of the notice, **in any case not before 28.11.2013**, at this web address:

:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Art. 5 *Admission tests*

Every PhD defines its admission procedures and the selection will be based upon:

- A) qualifications and interview
- B) qualifications, written test and interview

Each candidate can participate for one or more courses of study of the same or different PhD programs, submitting a separate application for each request.

In the case of DDR courses articulated in curricula each candidate is required to indicate in the application one or more curricula (in order of priority) to which it is concerned.
NB The curricula are listed in the annexes of each PhD.

The exams are designed to ascertain the candidate's aptitude for scientific research.

The admission tests consist of:

- written test (if any) between 4 - 6 hours (the duration of a minimum of 4 hours to a maximum of 6 hours will be determined by the Evaluation Committee);
- Interview in which the candidate will present his research plan, already submitted with the application, regarding the topics of the Phd course;

The candidate must also demonstrate a good knowledge of one foreign language.



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To be examined, candidates must show a valid ID.

Each Evaluation Committee of candidates, according to the type of examination and selection, has available:

A) 60 points for qualifications and interview;

Interview – for a maximum of 40/60 points

- The test is passed with a minimum vote of 28/40

qualifications – for a maximum of 20/100 points, counted as follow:

- degree score – for a maximum of 10 points (1 point for each score up to 101/110 and 1 point for the merit score)
- other titles – for a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

At the first meeting the Evaluation Committee will establish criteria and rules to valuate qualifications and procedures for the test, drafting a special document attached to the minutes.

The candidate admitted *sub condicione* under Art.2 must send, under pain of forfeiture, a substitute declaration of certificates in compliance with Art. 46 del D.P.R. 28.12.2000 n. 445 and successive changes and integrations to the Doctoral Board of Examiners. The score of the qualifications will be posted in the Registrar of the organization where the examination will take place the same day of the interview.

B) B100 points for qualifications, written test and interview;

Written test – for a maximum of 40/100 points.

- The test is passed with a minimum vote of 28/40

Interview – for a maximum of 40/100 points

- The test is passed with a minimum vote of 28/40

Qualifications – for a maximum of 20/100 points, counted as follow:

- degree score – for a maximum of 10 points (1 point for each score up to 101/110 and 1 point for the merit score)



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- other titles – for a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

The candidate admitted *sub condicione* under Art.2 **must send**, under pain of forfeiture, a substitute declaration of certificates **to the Doctoral Office and Board of Examiners at the place where first examination test will take place**, in compliance with Art. 46 del D.P.R. 28.12.2000 n. 445 and successive changes and integrations.

Evaluation of qualifications is made after the written test, before any process of correction of it and also before interview, drafting a special document attached to the minutes.

The list of candidates admitted to the interview will be published by the Commission, with the relevant indication of the marks achieved in the written test and the qualification scores, on the notice board (Register) of the examination structure. The publication date will be communicated during the written test.

Tests will take place between December 5th and December 14th 2013.

Examination methods, information about locations and time of the tests for each PhD program, are indicated in the attached forms to this document.

Possible changes to the place or examination dates, for exceptional reasons, will published on the following website:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

It will be considered, under all respects, as an official convocation of candidates. For this reason, they will not receive any other written communication.

In any case interviews must take place within **December 14th 2013**.

Art. 6

Admission tests for foreign candidates

Foreign candidates, participating to the selection for reserved or supernumerary positions, should make an explicit request in their application form if:

- 1) they apply for **positions reserved for foreign students, with or without grant**, for which a specific list will be drawn;



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2) they ask for **supernumerary positions**, 50% of the positions contained in the notice, and they will be eligible as mentioned in the Art.13, paragraph p) of the Research Doctorate rules and regulations, if:

- they have been awarded by a grant financed by the Ministry of Foreign Affairs of the Italian Republic, or by their mother Country's government;
- they come from Countries with which a specific intergovernmental agreement or an agreement with the University of Palermo exists, in any case without charges for the University of Palermo.

Admission methods for the candidates who, under this article, ask to participate at the competition procedures for positions reserved to candidates graduated abroad or foreign candidates who participate for supernumerary positions, under the typologies 1 and 2, will be carried out through the evaluation of qualifications, the presentation of a research plan and an interview.

The titles will be evaluated by the Commission before the interview.

Foreign students residing abroad may also be interviewed by telematic means, **upon request and prior approval by the Commission and the Academic Board**, which will provide for these obligations.

The Academic Committee has available 60 points:

1) **Interview - for a maximum of 40/100 points**

The test is passed with a minimum vote of 28/40

2) **Qualifications – for a maximum of 20/100 points, counted as follow:**

- degree score – for a maximum of 10 points (1 point for each score up to 101/110 and 1 point for the merit score)
- other titles – for a maximum of 10 points (other degrees, certificates of post-graduate courses, schools, periods spent at Italian and foreign scientific institutions, other useful certificates to certify the activities of study and research).

Foreign candidates, participating to the selection for a place with grant **not reserved for foreign applicants**, will be subject to the valuation indicated in art. 5.

Candidates who graduated abroad and want to compete for reserved positions, or foreign candidates who apply for participating to the selection for supernumerary positions, (these latter should attach the certificates attesting the possession of the title **for** participating to the selection for supernumerary positions, under Art. 10. paragraph 12), **cannot participate at the competition**



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procedures for ordinary positions. The choice for one typology of competition excludes/leaves out the other.

Foreign candidates must also certify (self-certification in compliance with D.P.R. 445/2000) the following requirements:

- a) they possess civil and political rights in their own Country;
- b) they possess, excluding Italian citizenship, all other requirements provided for Italian citizens.
- c) they possess an adequate knowledge of the Italian language.

Art. 7

International Doctorates

The following International Research Doctorate Courses have been approved by the Academic Senate on 19/09/2013:

1. Biomedicine e Neuroscience– Cun area 5
2. Human rights: evolution, defence and limitations – Cun area 12
3. Training in teaching methods of teachers (In agreement with the University Kore of Enna) – Cun area 11
4. Mediterranean Fruit-growing – Cun area 7
5. Models for improving performance in the public sector - Cun area 14
6. Oncology and Experimental Surgery – Cun area 6
7. European Cultural studies – Cun area 10

Examinations regarding the PhD Courses mentioned above are ruled by the same procedures of this Public Selection Announcement and Academic Committee could establish to perform the examination in English.

Every Doctorate inscribed to an International PhD Course, with or without grant, is forced to spend a period of study, as referred in the related conventions and formation plan.

Art. 8

Admission to the PhD Courses

The rank list of candidates will be approved by Rector's Decree, once confirmed the regularity of the proceedings.

Successful candidates will be admitted to each PhD Research Program, according to their order on the rank list, until all available places have been filled.



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The rank lists will be exclusively published on the official website of the University of Palermo:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

This call is equivalent to an official notification for all successful candidates and it will be published not before the completion of all competition examinations and the order of tests.

Candidates will not receive personal communications.

Will not be all allowed appeals against the rank lists more than sixty days from the Rector's Decree approving the Public Selection Act.

Who has already obtained the title of PhD, can be allowed to attend, once passed the Admission Tests, an other Doctoral course, without grant.

In case of useful placement in more rankings, the candidate must choose only a single Doctoral Course. As regards the schools of medical specialization, the PhD Teaching Body and the Council of Postgraduate School may authorize the joint attendance of specialized and PhD course to those attending the last year of the postgraduates school, depending on the activity provided for by the school itself and the formative plan of the DDR Course;

Postgraduates enrolled in the last year of postgraduates school may submit the application for joint attendance. The teaching body of the PhD course provide for any acceptance of the application and at the same time authorize the reduction of the PhD course in other two years, after the evaluation of the research activity already carried out during the medical PhD course.

The joint attendance, where authorized, implies the cut of any awarded PhD grant. In this case, the application for a joint attendance might be accepted only if the suspension of the award for the year of joint attendance do not draw on the minimum number of awards for the DDR course and the average number of the awards for each course and cycle at the University.

The places with **grant reserved** to foreign applicants, not requested by eligible foreign students, may be used for other doctoral candidates duly positioned on the list. If the **places without grant reserved to foreign applicants** are not requested by eligible foreign students, a public selection will be called again under a specific request from the teaching body, with a submission deadline fixed within four months from that one of the previous public selection, as regards those places, and with the same examination methods and examination board.



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Art. 9

Supernumerary Admission

Foreign candidates who have successfully passed the exams, if not among successful candidates, are admitted to the PhD course, without grant and in supernumerary position, as referred in Art.6 point 2.

Holders of research grant as defined in Art. 22, Law n.240/2010 14.01.2011, if among successful candidates, may apply to be enrolled in a PhD course, renouncing to the research grant, or may apply to be admitted as supernumerary, no more than one and following the rank list, without renouncing to the research grant, upon payment of the fees for admission and attendance of PhD courses. The option is irrevocable.

Candidates must specifically declare it in the application form if, at the deadline for PhD enrolment, they are considered holders of research grant valid from the 1st January 2014.

Art . 10

Public Employees

Public employees, if among successful candidates, will be admitted to the PhD course upon payment of the fees for admission and attendance (*Law 476/1984 as amended by art.52, paragraph 57 of Law n. 448, 28/12/2001*).

In case of admission to a PhD course without a grant or in case of renounce of this, the employee on leave preserve his salary, social security and pension from the public Institution in which he works, "consistently with the administration needs" (*Law n. 240, 30/12/2010 art. 19 point 3*) paragraph a).

Are not entitled to special leave with or without payment, public employees who have already received the title of Research Doctor, or public employees who have been enrolled in the doctoral program for at least one academic year, benefiting from such leave (*Law n. 240, 30/12/ 2010 art. 19 point 3*) paragraph b).

Art. 11

Enrolment Procedure

Candidates admitted through the rank lists must submit their enrolment form with all required documents, to the University administration, **within a deadline of 10 days, from the day following the publication of the rank lists**, handing it **personally** to the Office of the University Registrar or as



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an alternative to it, when candidates cannot handle the enrolment form personally, send their enrolment form by means of Italian Certified Mail (Posta Elettronica Certificata - **PEC**) as described in the art. 3 of this notice (**with the stamped postal date clearly visible**). The application form (facsimile) can be downloaded from :

<http://portale.unipa.it/amministrazione/arearicercasviluppo/home/Dottorato/>

If a candidate does not enrolls by this deadline, s/he tacitly withdraws from the PhD program and loses the right to enroll. This decision is definitive.

After this deadline, the free places will be offered to the qualified next candidates on the rank list, who will be contacted by the PhD Office using the email address indicated in the enrolment form.

Art. 12

Fees for admission and attendance of PhD courses

Enrolment in Doctorate Courses is in any case subordinate to the **annual payment** listed below, in compliance with D.R. Rector's Decree n. 431 del 25.01.2013 and ratified by the Administrative Committee's resolution n. 05 del 5.04.2013, and the Regulations on Doctoral Research of the University of Palermo.

a) a For applicant with grant:

Administrative fees	€	250,00
Regional Tax	€	140,00

b) b) For applicant without grant:

Administrative fees, admission and course attendance	€	500,00
that have a gross income superior of € 20.000 per year	€	1.000,00
Regional Tax	€	140,00

Doctorals without grant will be exempt to pay administrative, admission and course attendance fees if they are eligible or holders of a grant financed by ERSU.



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Moreover, are exempt from the payment of admission and course attendant fees:

- holders of “prestiti d’onore” and also disabled with verify infirmity superior to 66%.
- holders of research grant financed by the Ministry of Foreign Affairs, as regards to the year of the financed research grant;
- foreign applicants who are holders of research grant financed by the their country of origin.

In any case, both Doctoral students with grant and without grant will pay regional and ‘right to study’ taxes.

Art. 13

Grants

Grants are assigned following the rank list until grants last.

The remaining places will be offered following the candidates on the rank lists and to the amount of places available.

The grants financed by other Institutions will assigned after those financed by the University of Palermo following the rank list, unless otherwise stated by the Academic Board.

Prospective research grants financed by INPS within the Homo Sapiens Sapiens initiative and reserved to children and orphans of INPS employees and retired persons - the National Institute of Social Security for Public Employees (the former INPDAP) – will be assigned following the general rank list and in compliance with the “Public Selection INPS”.

Merits being equal, the younger candidate will win, with the exception of what stated under the preceding paragraph for the research grants financed by INPS.

The remaining places without grant will be offered following the candidates on the rank lists and to the amount of places available.

Under no circumstances, as a result of refuse or exclusions made during the course, it will be no possible the transfer to another student of the remaining grant.

The amounts of the administrative fees for admission, course attendance and administrative rights o are subject to variations from year to year by decision of the Academic Organs, Ministerial and Regional Decrees.

Anyone who has already held a grant for a doctorate course, even for one year or a fraction of it, may not request a second grant. In this case it is possible to participate as paying student.

The gross annual value of the grant is € 13.638,47, subject to social security charges and national insurance and contributions (INPS a gestione separata).



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The duration of the grant is annual and is renewable under the conditions that the doctoral student has completed the research activities included in the program of the preceding year and the Academic Board has proposed the admission to the next year.

The grant will be paid in deferred and postponed monthly payments.

The amount of the grant will be increased by 50% in proportion and in relation to periods of training abroad; this increase will be supplied only for periods of training abroad not higher than already provided in the proposed activation course. In any case, this increase can not be supplied for a period of months higher than half of the total duration of the doctorate.

The amount of the research grant financed by “Fondo per il sostegno dei Giovani – “Youth Educational Assistance Fund” will be increased by 50% in proportion and in relation to periods of training abroad for a maximum of six months.

Doctoral students who go abroad without grant will benefit from a contribution that will be established by the Board of Directors, according to the budget and through a special announcement.

Regarding the grants financed for the course attendance, are applied regulations tax under Art.4 Law N.476 13/8/1984 and art. 6 Section 6 of Law 398/89.

For the entire duration of the course, to the students, on penalty of the course attendance, **are not allowed to cumulate or replace their grant with others for any purpose**, except those awarded by national or foreign institutions to integrate periods of study abroad, training and period or research (as referred in Art. 6 of Law N. 398 30/11/1989).

Art. 14

Attendance and obligations

Admission to the Research Doctorate requires a full-time commitment. Doctoral students are in case obliged to attend course and to carry out ongoing study and research activities in accordance with the terms provided for the Academic Board, in accordance with research training programme provided in the proposal of activation, except for the matters regulated under Art.7, Art.11 and Art.12 paragraph 12 of the Ministerial Decree No. n. 45 8/02/2013.

At the end of each year students must submit a report to the Academic Board regarding the progress of their research. The Academic Board with its resolutions, will propose the admission or exclusion in the case of a negative evaluation, to the next year.



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It is not possible the exclusion from the course in cases of maternity or severe and documented illness. In case of suspension, longer more than thirty days, the grant can not be paid and the period of suspension is not subject to refund.

In case of exclusion or refuse to the course, during the year, it will be necessary to proceed to the refund of grant already paid.

In accordance with Art. 11, paragraph 2) of the Rules of PhD research at the University of Palermo, "... *to the PhD students can be assigned, upon permission from the Academic Board teaching activities in undergraduate and graduate courses, that should not exceed the maximum of 40 hours for each academic year. PhD students in medical field can participate in clinical practice activities*".

In the case of PhD programs established through an international university cooperation, the modalities of the course, the final graduation and the Commission are defined in accordance with the agreements.

Art.15

Inelegibility

The Research Doctorate Course is incompatible with the concurrent admission to any other Doctorate Course.

PhD access is incompatible with the inscription in Italy and abroad with other PhD courses, undergraduate e postgraduate degree, bachelor, 1-2nd level master's degrees, courses equivalent to masters, TFA courses and postgraduate schools (excluded the medicals as referred in the art. n. 8), excluding co-supervision theses agreements and international PhD Courses with double enrollment.

Those who are in possession of a PhD obtained in Italy or abroad and recognized as equivalent, can be enrolled in a new PhD program but **without grant**.

Art. 16

Awarding of the Doctorate

The title of Doctorates, abbreviated to Dott. Ric." or "Ph.D.", will be awarded on the positive evaluation of a final research thesis which represents a significant contribution to the knowledge and methodologies in the corresponding field of research.

The doctoral thesis, with a summary either in Italian or English language, must be written either in Italian or English language or any other language under the authorization of the Academic Board, and the discussion is publicly held, in compliance with Art.7 and Art.8 of the Regulation of Doctoral



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Research. At the end of the discussion, the thesis is approved or rejected with a collectively motivated written opinion. The board of examiners, with a unanimous vote, has the authority to award honours for having achieved a very high standard scientific results.

The title of Doctorates is conferred on passing the final exam. The final exam will be executed in front of a special committee formed in accordance with the Art. 7 and Art. 8 of the "Regulations for Doctoral Research" of the University of Palermo, after being admitted to the final exams from the Academic Board at the end of the third year and after the payment of the examinations admission fee of € 150,00 (if no later alterations of academic bodies occur) and the duties stamp in accordance with the law.

The title is conferred by the Rector who certifies, if requested from the PhD students, the awarding of the Doctorate with papyrus.

To receive the papyrus is required a payment of € 30,00 (unless subsequent modifications of the academic bodies) and the duties stamp in accordance with the law.

Art. 17

Data Protection Act

The Administration of the University of Palermo, in accordance with Legislative Decree n.196/2003 and subsequent amendments, will respect the confidentiality of information supplied by the candidate. The applicants' personal data will be used only for selection procedure, institutional purposes and possible career management of the PhD Student, until the obtainment of the title of Doctoral Researcher, in accordance with the provisions in force.

Art. 18

Administrator Responsible for this Procedure

According to the Art.5 Law n. 241 07/08/1990, the administrator responsible for this procedure is Sig. Antonino Leggio, Responsible of U.O.B. 18 Dottorato di Ricerca e-mail: dottorati@unipa.it.

For any further information candidates can contact the Area Ricerca e Sviluppo - Settore Formazione per La Ricerca – Dottorati di Ricerca, P.zza Marina n. 61 - 90133 Palermo tel. 091 238 93135 / 93123 / 93139 / 93893 / 93121 / 93345 / 93122/ 93120 / 93135.



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Art. 19

Referral Rule

For matters not explicitly mentioned in the present competition announcement, refer to the regulations contained in Law 210/98, Ministerial Decree n. 224 30/04/1999, Law 240 /2010, Ministerial Decree n. 45 8.02.2013 and published in GURI n. 104 06.05.2013, Regulations for Doctoral Research of the University of Palermo, as well other rules in force.

This announcement and its attachments are available on the website of the University of Palermo at:

<http://portale.unipa.it/amministrazione/area2/set15/uob18/>

Are attached to this notice:

- 23 reports/forms for each doctoral course corresponding to the examination code under Art.1
([Allegati da 1 a 23](#))
- Curriculum Vitae Europass ([Allegato A](#))
- List of own qualifications, duly signed below ([Annex B](#))

Palermo, 30/09/2013

F.to IL RETTORE
Prof. Roberto LAGALLA



**Curriculum Vitae
Europass**

Inserire una fotografia (facoltativo, v. istruzioni)

Informazioni personali

Cognome(i)/Nome(i)

Cognome/i Nome/i

Indirizzo(i)

Numero civico, via, codice postale, città, nazione

Telefono(i)

Facoltativo (v. istruzioni)

Mobile Facoltativo (v. istruzioni)

Fax

Facoltativo (v. istruzioni)

E-mail

Facoltativo (v. istruzioni)

Cittadinanza

Facoltativo (v. istruzioni)

Data di nascita

Facoltativo (v. istruzioni)

Sesso

Facoltativo (v. istruzioni)

**Occupazione
desiderata/Settore
professionale**

Facoltativo (v. istruzioni)

Esperienza professionale

Date

Iniziare con le informazioni più recenti ed elencare separatamente ciascun impiego pertinente ricoperto. Facoltativo (v. istruzioni)

Lavoro o posizione ricoperti

Principali attività e responsabilità

Nome e indirizzo del datore di lavoro

Tipo di attività o settore

Istruzione e formazione

Date

Iniziare con le informazioni più recenti ed elencare separatamente ciascun corso frequentato con successo. Facoltativo (v. istruzioni)

Titolo della qualifica rilasciata

Principali tematiche/competenza
professionali possedute

Nome e tipo d'organizzazione
erogatrice dell'istruzione e formazione

Livello nella classificazione nazionale o
internazionale

Facoltativo (v. istruzioni)

**Capacità e competenze
personali**

Madrelingua

Precisare madrelingua/e

Altra(e) lingua(e)

Autovalutazione Livello europeo (*)	Comprensione		Parlato		Scritto
	Ascolto	Lettura	Interazione orale	Produzione orale	
Lingua					
Lingua					

(*) Quadro comune europeo di riferimento per le lingue

Capacità e competenze sociali	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Capacità e competenze organizzative	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Capacità e competenze tecniche	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Capacità e competenze informatiche	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Capacità e competenze artistiche	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Altre capacità e competenze	Descrivere tali competenze e indicare dove sono state acquisite. (facoltativo, v. istruzioni)
Patente	Indicare la(e) patente(i) di cui siete titolari precisandone la categoria. (facoltativo, v. istruzioni)
Ulteriori informazioni	Inserire qui ogni altra informazione utile, ad esempio persone di riferimento, referenze, ecc. (facoltativo, v. istruzioni)
Allegati	Enumerare gli allegati al CV. (facoltativo, v. istruzioni)

Il sottoscritto è a conoscenza che, ai sensi dell'art. 26 della legge 15/68, nonché degli artt. 46 e 47 del D.P.R. 445/2000, le dichiarazioni mendaci, la falsità negli atti e l'uso di atti falsi sono puniti ai sensi del codice penale e delle leggi speciali. Inoltre, il sottoscritto autorizza al trattamento dei dati personali, secondo quanto previsto dalla Legge 675/96 del 31 dicembre 1996.

Città , data _____ / ____ /2013

NOME E COGNOME (FIRMA)

FAC-SIMILE ELENCO TITOLI

DICHIARAZIONE SOSTITUTIVA DI CERTIFICAZIONE E DELL'ATTO DI NOTORIETA'
(Art. 46 e 47 del D.P.R. 28.12.2000, N. 445)

Il/la sottoscritto/a _____ ,

codice fiscale _____ nato/a a _____ (____),

il _____, attualmente residente in _____ (____),

Via _____, n. _____, c.a.p. _____,

consapevole che le dichiarazioni mendaci sono punite ai sensi dell'art. 483, 495, 496 del codice penale e dalle leggi speciali in materia,

D I C H I A R A

Di essere in possesso dei titoli di seguito elencati, oltre a quello previsto dall'art. 2 del Bando di concorso per l'ammissione ai corsi di Dottorato di Ricerca, e di essere a conoscenza che gli stessi **non devono essere allegati** alla domanda di partecipazione al concorso, ai sensi dell'art. 15 della Legge 183/2011 :

(Fare un elenco dei titoli posseduti e delle eventuali pubblicazioni – per queste ultime indicare un link dove poterle consultare)

1) _____

2) _____

3) _____

4) _____

5) _____

Il/La sottoscritto/a dichiara inoltre di essere a conoscenza che l'Università verificherà la veridicità di quanto dichiarato e che in caso di dichiarazioni false o inesatte, ferme restando le responsabilità penali, decadrà dai benefici eventualmente conseguiti al provvedimento emanato, ai sensi degli artt. 75 e 76 del D.P.R. n. 445 del 28.12.2000 - Testo unico delle disposizioni legislative e regolamentari in materia di documentazione amministrativa.

Il sottoscritto dichiara, infine, che quanto autocertificato e dichiarato non può più essere modificato dopo la scadenza del termine fissato per la presentazione della domanda di partecipazione al concorso.

_____ (luogo) , _____ / _____ /2013

Firma _____

DL.vo 196/2003 Codice in materia di protezione dei dati personali

I dati raccolti saranno utilizzati dall'Università di Palermo, titolare del trattamento, nel rispetto del decreto legislativo n.196/03.